

## TIRZ NO. 2 BOARD MINUTES

The TIRZ #2 Board of the City of Kyle, Texas met on March 7, 2023 at Kyle City Hall with the following persons present:

Commissioner Debbie Ingalsbe, Chair \*  
Mayor Travis Mitchell, Vice Chair  
Mayor Pro Tem Robert Rizo  
Council Member Bear Heiser  
Council Member Miguel Zuniga  
Council Member Lauralee Harris  
Commissioner Michelle Cohen \*  
Bryan Langley, City Manager  
Amber Schmeits, Assistant City Manager  
Jesse Elizondo, Assistant City Manager  
Aimee Alcorn-Reed, City Attorney  
Rachel Sonnier, Dir. of Communications  
Cynthia Gonzales, Assistant City Secretary  
Grant Bowling, Audio Film Prod Manager  
Jeffrey Banks, Audio & Film Prod Spec  
Marco Forti, IT Director  
Perwez Moheet, Director of Finance  
Leon Barba, City Engineer  
Lu Zhang, Assistant City Engineer  
Victoria Vargas, Director of Economic Dev.  
Melissa McCollum, Chief Dev. Officer  
Rosie Truelove, Director of Admin Services  
Mike Murphy, Director of Water Utilities  
Tim Samford, Asst. Dir. of Water Utilities  
Will Paiz-Tabash, Emergency Mgmt. Coord.

### **I. Call Meeting to Order**

Mayor Mitchell called the meeting to order at 5:17 p.m. Mayor Mitchell asked the city secretary to call roll.

Present were: Chairperson Ingalsbe, Mayor Mitchell, Mayor Pro Tem Rizo, Council Member Heiser, Council Member Zuniga, Council Member Harris, and Commissioner Cohen. A quorum was present. Council Member Parsley and Council Member Tobias were absent.

### **II. Approval of Minutes**

1. Approval of the TIRZ No. 2 Board November 29, 2023 Meeting Minutes.  
(Item Presenter: Cynthia Gonzales, Assistant City Secretary)

Council Member Rizo moved to approve the minutes of the November 29, 2023, TIRZ #2 Board Meeting. Council Member Heiser seconded the motion. Motion passed 7 - 0.

\*One or more members of the governing body may participate in the meeting by videoconference pursuant to Section 551.127, Texas Government Code, provided that a quorum of the governing body will be present at Kyle City Hall.

### **III. Citizen Comment Period with TIRZ No. 2 Board**

Mayor Mitchell opened citizen comments at 5:18 p.m. With no one registered or wishing to speak, Mayor Mitchell closed citizen comments at 5:18 p.m.

### **V. Consider and Possible Action**

4. Consider approval of a contract with WGI, Inc. for the plans, specifications, and estimates of La Verde Parking Lot in the amount of \$141,230 and provide staff direction regarding the associated landscaping design alternatives.  
(Item Presenter: Leon Barba, P.E., City Engineer)

Mayor Mitchell brought forward Item No. 4 out of order, after Item No. 1.

Mayor Mitchell moved to approve of a contract with WGI, Inc. for the plans, specifications, and estimates of La Verde Parking Lot in the amount of \$141,230 and provide staff direction regarding the associated landscaping design alternatives with direction to proceed with Concept Plan 2-Desert. Board Member Rizo seconded the motion. Motion passed 7 - 0.

### **IV. Reports and Presentations**

2. Receive a project update report and hold a discussion on the intersection improvements project for Kohlers Crossing at Benner, Sanders, and Cromwell.  
(Item Presenter: Leon Barba, P.E., City Engineer)

No action was taken.

3. Receive a project update report and hold a discussion on the construction status of the retail road facilities and associated improvements in the Brick and Mortar District.  
(Item Presenter: Leon Barba, P.E., City Engineer)

No action was taken.

### **VI. Adjourn**

Mayor Mitchell moved to adjourn. Council Member Rizo seconded the motion. No vote was held.

With no further business to discuss, the TIRZ #2 Board adjourned at 5:35 p.m.

Attest:

  
Jennifer Kirkland, City Secretary

  
Debbie Ingalsbe, Chair