

RESOLUTION NO. 1547

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF KYLE,
TEXAS AMENDING THE POLICY FOR APPOINTMENTS TO CITY
BOARDS, COMMISSIONS, AND COMMITTEES; AND DECLARING AN
EFFECTIVE DATE**

WHEREAS, boards and commissions play a crucial role in municipal governance, offering specialized expertise and diverse perspectives that enhance leadership and broaden decision-making; and

WHEREAS, in an effort to organize, centralize, and enhance efficiency in operations of these bodies, City staff has thoroughly reviewed the entire process, from marketing and application to appointment and recognition of volunteers; and

WHEREAS, City staff is recommending certain amendments to the existing policy related to board and commissions, and City Council has determined that such changes are in the best interest of the City's residents.

NOW, THEREFORE BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF KYLE, TEXAS, THAT:

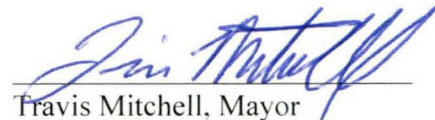
Section 1 The amended City of Kyle Policy on Appointments for City Boards, Committees, and Commissions is approved.

Section 2. Open Meetings. It is hereby officially found and determined that the meeting at which this resolution is passed is open to the public and that public notice of the time, place, and purpose of said meeting was given as required by law.

Section 3. Effective Date. This resolution will become effective immediately upon its passage by the Kyle City Council.

PASSED AND ADOPTED this 7th day of May, 2024.

THE CITY OF KYLE, TEXAS


Travis Mitchell, Mayor

ATTEST:


Jennifer Kirkland, City Secretary



CITY OF KYLE



Policy on Appointments for City Boards, Committees and Commissions

The process for selecting members to fill existing and future board, committee and commission vacancies will comply with the following policy:

1. An official description and requirement for each board, committee, and commission will be created and posted to the city's website. The city may take any additional measures it determines necessary to ensure there is sufficient awareness of an appointment opportunity.
2. Applications will be available for submission year-round and utilized for evaluation whenever a vacancy occurs. City staff will collect, organize, and present applications to the city council for evaluation from those citizens who meet the city charter's basic criteria for membership.
3. City staff will collect and organize applications received throughout the year, presenting them for review as board vacancies or term expirations occur. The city council will form three committees, each comprising two council members, with the mayor eligible to join any committee. These committees will assess board vacancies according to pre-determined city council priorities, except for the Planning and Zoning Commission, which will rotate evenly among the committees for review. Additionally, the chair (or interim chair) of each board, committee, or commission will participate in the committees, assisting in making recommendations only for their respective boards.
4. In those instances that multiple applicants exhibit the virtues and qualifications necessary to fill a single position, those candidate(s) not chosen to fill the solicited board/commission vacancy, can and should be recommended to fill other city board and commission vacancies for which they are additionally qualified. With agreement from the applicant, the city council can approve an alternative appointment to a different board or commission vacancy, pursuant to the term length of that board or commission.
5. The final candidate(s) will be presented to the mayor and city council for confirmation at a regular city council meeting. Nominees are encouraged to attend but are not required.

Reappointments

1. Reappointment of a member with an expiring term is subject to confirmation by the council. If a member is not reappointed, they may reapply via the application process defined herein.
2. If there is a vacancy for an unexpired term of one year or more, the council may seat a person seeking reappointment to an unexpired vacant seat.

Consideration and selection of any appointment to a City of Kyle board or commission shall not discriminate based on actual or perceived race, color, national or ethnic origin, age, religion, disability, gender identity, sexual orientation, veteran status, or any other characteristic protected under applicable federal or state law.